



## PTO Meeting

6:30-7:30 p.m. Wednesday, March 1, 2023

*Recorded & Prepared by: Angela Miller*

1. Welcome: Cherami Freeman | 6:30 pm
2. Opening Prayer: Perry Kelly
3. [Sign In Form](#) - Volunteer opportunities located in link
4. Review Minutes from February Meeting, Angela Miller | no changes needed
5. **Treasurer Items, Becca Allen**
  - Balance as of 2/28/23: \$23,080.19
  - About \$6,000 to be added to the balance from online Fun Run donations
  - Some **teachers still need to spend their Fun Run money**
    - **Classroom reps-** please reach out to teachers to make sure they've spent it
    - OR if they plan on spending at a particular time; Becca can set aside their money and even out the budget better with that knowledge
  - Last meeting it was **proposed that we donate more money to the school from the Fun Run** fundraiser but PTO had some Qs; in response to those questions, Becca found out:
    - That \$2700 in sponsorships covered the costs of Fun Run shirts
      1. Suzanne is looking into adding more sponsors for next year to help offset some of our costs
      2. Typical expenses of the Fun Run = \$7200
    - We will keep the minimum donation to the school at 25,000
    - **In the next month or two, Becca will come up with a budget of all PTO expenses, will present at a meeting, motion to approve, and the excess money will go to the school**
6. **Scrip Cards:** Angela Miller, Eric Choi, Julie Denini
  - Julie and Eric explained what SCRIP is, how it works, and what they do on their end (ordering and organizing)
    - **SCRIP = gift cards, the school buys the cards at a slight discount, sells to parents/community at face value, school profits a certain %**
  - **PTO involvement:**
    - Becca (Treasurer) can order SCRIP gift cards in bulk for Christmas gifts for teachers in the future
    - **Pre-covid, parents sold SCIP cards after mass on Sundays- can we do this again?**
    - **New idea: selling SCRIP after school in the school yard, parent volunteers (service hours!), an easy way for parents to quickly grab some SCRIP**
      1. Angela Miller will work with Julie and Eric on this possible idea, if you're interested in helping to get this going, please contact us
7. Marketing Items, Xiomara Rainey | unable to make the meeting
8. **Past Events Update**

<i>Event</i>	<i>Date</i>	<i>Notes</i>
Catholic Schools Week	January 30-Feb 3	Success, aerial photo will be coming soon
School Baptism	February 10	
Art & Wine	February 25	So fun! Thanks to all who attended!

9. Current Events

<i>Event</i>	<i>Date</i>	<i>Notes</i>
<b>Lenten Soup Night</b>	<b>March 2</b>	<b>School families are invited to Dillon Hall Thursday night for a Lenten Soup Night hosted by the Knights of Columbus. This event occurs every Thursday night during Lent after 5:15 mass, usually by 6pm. Donation basis.</b>
<b>Lenten Soup Night</b>	<b>March 9</b>	<b>Ladies of St. Joe's asked the school to be responsible for 10-12 crock pots of soup, and bread rolls.</b> LOSJ ask for different ministries to pair up to host each week. Confirmation kids are helping set up and take down. <b>Dillon Hall, drop off access</b> Debbie Henderson 509-222-8805  <b><u>LOSJ events count toward volunteer hours.</u></b>  <b>Sign Up Genius is coming! Watch for link in bulletin and PTO facebook page</b>
No school	March 10	No school, daycare open
Leprechaun Dash	March 11 9am	Permission slips went home with kids, 1-mile fun run from Rattlesnake Mountain Brewing in Columbia Park, free for student runners, St Patty's Day attire encouraged.
<b>PTO Meeting</b>	<b>March 29</b>	<b>Teacher Appreciation Week planning, set up volunteers for doors, meals, etc.</b>

10. Future Events

<i>Event</i>	<i>Date</i>	<i>Notes</i>
Spring Break	April 3-10	no school
Administrative Professionals Day	April 26	Angela Miller
LOSJ Yard Sale	April 28-29	Donation drop off → shed by the PAC, unlocked from 7 am to 7 pm, no furniture donations Donation collection ends the week before the event  <b>Volunteers needed for setup, cashiers, take-down, etc.</b>  LOSJ meet quarterly to discuss upcoming events, donation requests, and make announcements in the bulletin. Call parish office or Debbie Henderson 509-222-8805
Principal Appreciation Day	May 1	Angela Miller
<b>Golf Tournament</b>	<b>May 13</b>	<b>Francisco (Kiko) Salvante and Shane Kelly.</b> Attachments below

		General update: looking for businesses to sponsor event, prizes, possible raffle, already procured some donation prizes
PTO Meeting	May 3	
<b>Scholastic Book Fair</b>	<b>TBD</b>	Cherami Freeman meeting this Friday to discuss, <b>date ideas and chairs welcome!</b>
Teacher Appreciation Week	May 8-12	Angela Miller & Stephanie Archambault <ul style="list-style-type: none"> <li>● Proposed a slightly larger budget to make sure a nice catered luncheon for the whole staff (and daycare) is easily possible; as well as an increase for Secretary and Principal gifts</li> <li>● Possible themes: “Puns”, Rock n Roll <ul style="list-style-type: none"> <li>○ No strong opinions from PTO so chairs will decide officially</li> </ul> </li> <li>● <b>LOTS of volunteer hours to come</b> (both at home and in person)</li> </ul>
Memorial Day	May 29	no school
Graduation 8th Grade	June 2	Main sanctuary
Last Day of School	June 7	Snowcones- Jennifer Torres-Salas

[School Calendar](#)

11. Additional items?

- Other events to add to our list–
  - Kennewick Police Family Class April 11th & 13th
    1. St. Joe’s School was asked if we could provide childcare for these families while they attend this class- details to come! Volunteer opportunities!
  - May 5th Talent Show? (unsure?)
  - Friends & Family Luncheon - hosted by 7th grade- details to come

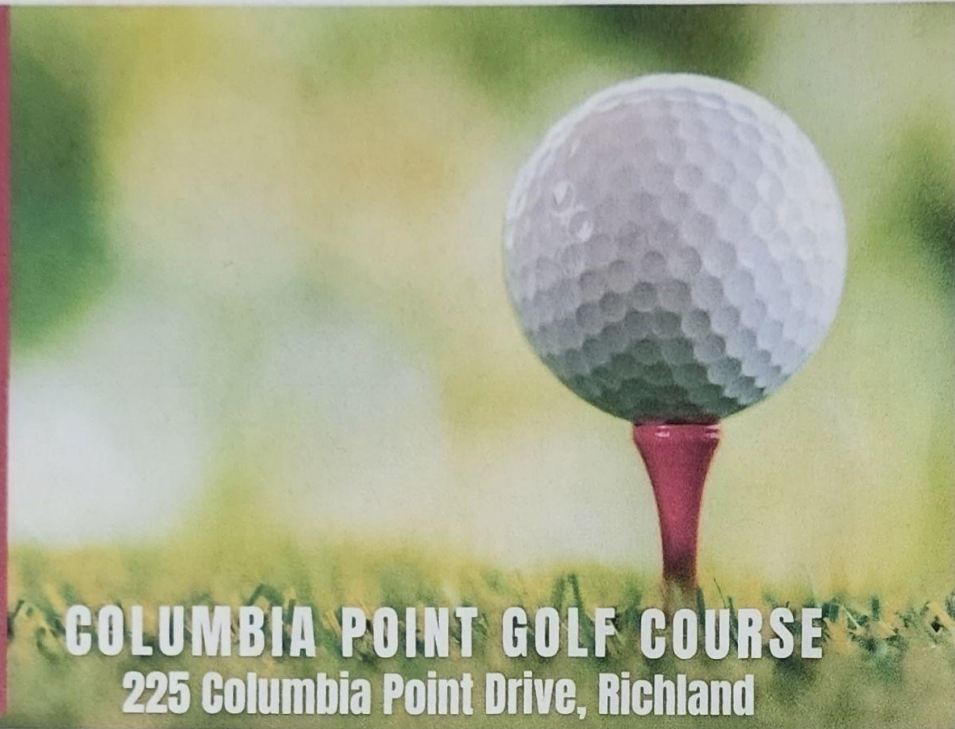
12. Closing prayer and adjourn, Perry Kelly | 7:35 pm

◆ ◆ ◆ **1ST ANNUAL** ◆ ◆ ◆



**ST. JOSEPH'S LEGACY**  
— GOLF TOURNAMENT —  
Benefitting St. Joseph's Catholic School

**SATURDAY  
MAY 13, 2023**



**COLUMBIA POINT GOLF COURSE**  
225 Columbia Point Drive, Richland



1ST HOLE-IN-ONE  
ON #3 **WINS A  
GOLF CART!**

- CHECK-IN AT 1:30 P.M.
- 2:30 P.M. SHOTGUN START
- 4 PERSON BEST BALL SCRAMBLE
- DINNER, TOURNAMENT PRIZES & RAFFLE

**\$125/INDIVIDUAL OR \$420/TEAM OF FOUR**  
**LIMITED TO 15 TEAMS - RESERVE EARLY**

\*PRICE INCLUDES GOLF CART, SMALL RANGE BALLS, SLEEVE OF NEW BALLS, AND DINNER

FOR MORE INFORMATION, SCAN HERE.

PLEASE SEE REVERSE SIDE FOR SPONSORSHIP OPPORTUNITIES.



# SPONSORSHIP OPPORTUNITIES

- PRESENTING SPONSOR \$2,500**
  - RECOGNITION AT GOLF TOURNAMENT AS PRESENTING SPONSOR (MENTIONS AND LOGO ON BANNER)
  - PROMOTIONAL/INFORMATIONAL TABLE AT GOLF TOURNAMENT
  - LISTED ON ALL MARKETING MATERIALS (NAME AND LOGO) - THIS INCLUDES FLYERS, SCORECARDS, ST. JOSEPH'S SCHOOL GOLF TOURNAMENT WEB PAGE
  - INCLUDED IN SOCIAL MEDIA POSTS AS PRESENTING SPONSOR (1.2K FOLLOWERS)
  - FEATURED IN ST. JOSEPH'S SCHOOL WEEKLY NEWSLETTER ADDRESSED TO 200 FAMILIES AND PARISH BULLETIN
  - TEAM OF 4 GOLFERS
- GOLF CART SPONSOR \$1,500**
  - RECOGNITION AT GOLF TOURNAMENT AS GOLF CART SPONSOR (MENTIONS AND LOGO PLACEMENT ON CART)
  - LOGO PLACEMENT ON FLYERS AND ST. JOSEPH'S SCHOOL GOLF TOURNAMENT WEB PAGE
  - INCLUDED ON SOCIAL MEDIA POSTS AS GOLF CART SPONSOR (1.2K FOLLOWERS)
  - LOGO PLACEMENT IN ST. JOSEPH'S SCHOOL WEEKLY NEWSLETTER ADDRESSED TO 200 FAMILIES AND PARISH BULLETIN
- FOOD SPONSOR \$500**
  - RECOGNITION AT GOLF TOURNAMENT NAME AND LOGO AT FOOD TABLE AND HOLE #1
  - "THANK YOU" SOCIAL MEDIA POST ON ST. JOSEPH'S SCHOOL FACEBOOK PAGE REACHING 1.2K FOLLOWERS (INDIVIDUAL POST)
  - LOGO PLACEMENT ON ST. JOSEPH'S SCHOOL GOLF TOURNAMENT WEB PAGE
- BEVERAGE SPONSOR \$500**
  - RECOGNITION AT GOLF TOURNAMENT NAME AND LOGO DISPLAYED ON BEVERAGE CART AND HOLE 18
  - "THANK YOU" SOCIAL MEDIA POST ON ST. JOSEPH'S SCHOOL FACEBOOK PAGE REACHING 1.2K FOLLOWERS (INDIVIDUAL POST)
  - LOGO PLACEMENT ON ST. JOSEPH'S SCHOOL WEB PAGE
- INDIVIDUAL HOLE SPONSOR \$250**
  - NAME AND LOGO DISPLAYED AT INDIVIDUAL SPONSORED HOLES
  - "THANK YOU" SOCIAL MEDIA POST ON ST. JOSEPH'S SCHOOL FACEBOOK PAGE REACHING 1.2K FOLLOWERS(ONE POST LISTING ALL THE INDIVIDUAL HOLE SPONSORS)
- ANGEL SPONSOR**
  - COMPANY OR INDIVIDUAL NAME WILL BE RECOGNIZED IN PRINT AT THE PRIZE TABLE
    - \$100+ GOLD
    - \$50 - \$99 SILVER
    - \$25 - \$49 BRONZE

**PLEASE MAIL DONATION CHECKS TO: ST. JOSEPH'S CATHOLIC SCHOOL 901 W. 4TH AVE., KENNEWICK, WA 99336**

COMPANY NAME: \_\_\_\_\_ CONTACT PERSON: \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ CITY, STATE, ZIP: \_\_\_\_\_  
 PHONE NUMBER: \_\_\_\_\_

## GOLF REGISTRATION

**\*\*RETURN REGISTRATION SLIP and Checks to St. Joseph's Catholic School  
 901 W. 4TH AVE KENNEWICK  
 OR CALL 509-586-3820 TO PAY WITH CARD**

PLAYERS: \$125/PERSON OR \$420/TEAM OF 4      # OF MEALS

1. NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 2. NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 3. NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 4. NAME: \_\_\_\_\_ ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

TEAM CONTACT EMAIL: \_\_\_\_\_  
 PREFER PLAYING WITH THE FOLLOWING TEAM: \_\_\_\_\_  
 AMOUNT ENCLOSED: \_\_\_\_\_

**FOR ADDITIONAL INFORMATION, CONTACT SHANE KELLY 509-521-8800**

